

**NORTHAMPTON TOWN COUNCIL  
EXECUTIVE COMMITTEE**

**18<sup>th</sup> February 2021 at 6.00p.m.**

**To: Members of the Executive Committee (Councillors Birch (Chair), Marriott (Vice Chair), Hibbert Lane, Brian Markham, McCutcheon and Russell)**

**Cc: Other members of the Council (for information)**

**You are hereby summoned to attend a meeting of the Executive Committee to be held remotely by Zoom on Thursday 18<sup>th</sup> February 2021 at 6.00 p.m. when the business set out below will be transacted**

**<https://www.youtube.com/user/northamptonbctv/>**

**Richard Walden  
Acting Town Clerk  
12<sup>th</sup> February 2021**

**Guildhall  
Northampton  
NN1 1DE**

**A G E N D A**

**1. Apologies for absence**

**2. Declarations of Interest**

**3. Minutes of last meeting**

To approve as a correct record the Minutes of the Meeting of the Committee held on 19<sup>th</sup> January 2021 (copy enclosed)

**4. Delegations to Committees and Officers**

To consider recommending to the Council a scheme of delegations to Committees etc.

**5. Mayoral Allowance**

To consider a recommendation to the Council as to the amount and method of managing the Town Mayor's allowance

**6. Councillor Allowances**

To note the process for the Council to consider this matter

**7. Transfer of Property and Services**

To update the Committee on this matter and to agree to an additional Council meeting being held on Monday 29<sup>th</sup> March 2021

**8. Information Technology and Accounting Software**

To authorise the Town Clerk to conclude agreements for the services set out in the report of the Acting Town Clerk

**9. Freedom of Information Act: Publication Scheme**

To approve a Publication Scheme

**10. Payroll Services**

To consider initial arrangements for payroll services

**11. Transfer of Coat of Arms**

To note the report of the Acting Town Clerk